



# Tech Info Library

## Creating Font/DA Backups Under System 6 and System 7 (10/94)

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### TOPIC -----

In the event that the Macintosh System file gets corrupted, you could lose some or all of your fonts under versions of System 7 earlier than 7.1, or some or all of your fonts and DAs under System 6.0.x. So it's a good idea to create font/DA backup files. The following instructions show you how to do this.

### DISCUSSION -----

#### CREATE EMPTY SUITCASE FILES WITH VERSIONS OF SYSTEM 7

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If your Macintosh has a version of System 7 installed, follow these steps to create an empty suitcase:

- 1) Click an existing font suitcase file to select it.
- 2) Choose Duplicate from the File menu, or press Command-D.
- 3) Double-click the duplicate file to open it.
- 4) Drag the contents to the Trash.
- 5) Choose Empty Trash from the Special menu.
- 6) Duplicate this empty suitcase as many times as you need.

#### CREATE FONT BACKUPS WITH SYSTEM 7.0

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This section explains two ways to create font backups under System 7.0 or 7.0.1.

##### Copy to Another Folder

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- 1) Choose New Folder from the File menu.
  - 2) Type a name for the folder (Font backup folder, for example).
  - 3) Double-click the System Folder to open it.

- 4) If you want to back up your entire System file (fonts and sounds), hold down the Option key, then click and drag the System file to the folder you created. Your System file is copied (not moved) to that folder.
- 5) If you want to back up only some of the fonts, double-click the System file to open it. A window appears, displaying individual fonts installed in the System.
- 6) Select the fonts you want to copy by using either the selection rectangle or Shift-clicking.
- 7) Hold down the Option key and drag the font files to the folder you created. The fonts are copied (not moved) to that folder.

#### Copy to a Suitcase

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- 1) Double-click the System Folder to open it.
- 2) Double-click the System file. A window appears, displaying individual fonts installed in the System.
- 3) Select the fonts you want to copy to the backup file, by either the selection rectangle or Shift-clicking.
- 4) Hold down the Option key and drag the fonts to one of the empty suitcases you created. Your fonts are copied (not moved) to the suitcase file.

#### CREATE DA BACKUPS UNDER SYSTEM 7

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#### Copy to a Folder

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- 1) Choose New Folder from the File menu (or press Command-N).
- 2) Type a name for the folder (DA backup folder, for example).
- 3) Double-click the System Folder to open it.
- 4) To back up your entire Apple Menu Items folder, hold down the Option key, then click and drag the Apple Menu Items folder to the folder you created. Your Apple Menu Items folder is copied (not moved) to that folder.
- 5) To back up only some of the DAs, double-click the Apple Menu Items folder to open it. A window appears, displaying individual DAs installed
- 6) Select the DAs you want to copy by either the selection rectangle or Shift-clicking.
- 7) Hold down the Option key and drag the DA files to the folder you created. The DAs are copied (not moved) to that folder.

## CREATE FONT/DA BACKUPS WITH SYSTEM 6.0.X

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- 1) If you don't already have Font/DA Mover 4.1 on your hard drive, copy the application to your hard drive before proceeding.

NOTE: If you have older versions of Font/DA Mover on your hard drive, drag them to the Trash. Using an older version can damage your System file!

- 2) Double-click the Font/DA Mover application. The Font/DA Mover screen appears. The left-hand scroll box shows the fonts currently installed in your System file. The title below the scroll box shows the location of the fonts.
- 3) Click the right-hand Open... button. A standard file selection dialog box appears.
- 4) Click the New button. A dialog box appears so you can name the new file.
- 5) Type the name of the new file. Click the Create button. You are taken back to the Font/DA Mover screen.
- 6) Select the fonts you want to back up by dragging over the list (or you can hold down the Shift key and click each font). The selected fonts are displayed in reverse type (white letters on a black background). Arrows appear on the Copy button to show the installation direction.
- 7) Click the Copy button.  
To create a backup file of desk accessories during the same session, click the Desk Accessory radio button. The left-hand scroll box then shows the DAs currently installed in your System file. Follow steps 3-7, substituting DA(s) wherever you see font(s).
- 8) When you're finished, click the Quit button to go back to the Desktop (Finder).

## 6.0.x Hints and Help

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Hold down the Option key before launching Font/DA Mover 4.1 to display DAs first rather than fonts.

## Article Change History:

- 17 Oct 1994 - Reviewed for consistency and corrected format.
- 29 Aug 1994 - Reviewed for technical accuracy.

## Support Information Services

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