



# Tech Info Library

## Newton: How to Capitalize a Word (7/93)

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TOPIC-----

Will my Newton capitalize a word that it's recognized without opening the keyboard and retying the whole word?

DISCUSSION-----

Newton will automatically capitalize words at the beginnings of sentences, but it can't automatically capitalize proper names, or sense when you intend an whole word to be spelled with all capital letters. You can, however, capitalize words or change their case after they have been recognized by your Newton.

To tell Newton to change the case of a letter:

- 1) Select the word.
- 2) Draw a vertical line (not with the selecting gesture) up through a letter you want uppercase, down through a letter you want lowercase.

To tell Newton to capitalize all the letters in a word or words:

- 1) Select the word or words.
- 2) Draw a line through the middle of the word; up for all caps, down for lowercase.

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